



VACANT POSITION ANNOUNCEMENT

Date Posted: 05/10/2013

Cutoff Date: 05/17/2013

All applications must be submitted before 3:00 pm on the cutoff date indicated above.

Job Position: Counselors (2)

Department: Chattanooga IOP

Full-Time w/ Benefits – 40 hours per week – Monday thru Friday

Date Position Available: Immediately

Job Description: The Counselor provides psycho-education and structured group and individual counseling and/or therapy to patients and/or families impacted by substance abuse disorders, including professionals from various specialty fields (i.e., physicians, lawyers, nurses, executives). This position identifies problems and solutions and develops a foundation for recovery process through counseling working closely with referral sources and professional advocacy programs. Primary duties and responsibilities include, but are not limited to, the following:

- Facilitates individual and group and/or therapy sessions, within the scope of practice defines by licensure and clinical privileges, including case management
- Conducts biopsychosocials through 1:1 interviewing, assesses clinical problems, and develops treatment plans and continuing care plans in conjunction with the patient
- Orients new patients to the program and schedules.
- Documents clinical activities in electronic patient record according to established policies and procedures
- Communicates and documents collateral contacts, including family members, referral sources, professional advocacy programs, etc.
- In conjunction with clinical team, assists in monitoring and managing patient community as a therapeutic milieu
- Participates in staff meetings and treatment plan reviews
- Maintains confidentiality of company and personal information

Qualifications for Position:

- Master's Degree strongly preferred; LADAC, LPC-MHSP, LMFT, LCSW or equivalent preferred and/or working towards licensure
- Three (3) years experience involving addictions related treatment with minimum of one (1) year experience involving age/population specific addiction treatment required.
- Prior experience working with impaired health and other professionals preferred
- Knowledge of professional advocacy programs preferred
- Experience with case management, counseling and continuing care planning
- Understanding of 12 Step programs and philosophy
- Excellent organizational skills for managing and prioritizing multiple tasks and assignments
- Excellent interpersonal, active listening and interviewing skills
- Excellent written and oral communication skills
- Ability to maintain a therapeutic environment using a variety of behavior management skills
- Ability to deescalate a person in crises in calm and supportive manner
- Ability to use Microsoft Office products, including Word and Outlook and ability to learn clinical software package

Inquiries should be directed to Tammy Stone. To apply for the above position, please submit a cover letter along with a current resume to Tammy Stone, Associate Clinical Officer via email at tammy_stone@cumberlandheights.org. You will be contacted should an interview or other information be desired.

This notice is posted in keeping with Cumberland Heights' policy of offering preferential consideration for new/vacant job positions to current employees. Of course, the employee applicant must be equally or better qualified for the position, as any other applicant.